



कार्यालय प्राचार्य
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Guidelines for Unfair Means (UFM)

No candidate shall use unfair means or indulge in disorderly conduct at or in connection with examinations. Here "Candidate" means an examinee taking an examination. Examination means any examination, midterm, end term, quizzes, practical which are considered as part of assessment/evaluation by the teacher while awarding grades in a subject.

❖ **Unfair means shall included the following:**

1. During examination time having in possession or access to
 - a. Any paper, book, note or any other unauthorized material which has relevance to the syllabus of the examination paper concerned.
 - b. Mobile Phones or any electronic gadget other than calculator, even in switch off mode, which can potentially be used for communication or copying.
 - c. Anything written on any other instrument or any kind of furniture or any other substance which may have relevance to the syllabus of the examination paper concerned.
 - d. Anything written or signs made on the body of the candidate or his/her clothes/garments, handkerchief etc which may have relevance to the syllabus of the examination paper concerned.
 - e. Anything written on the question paper which may have relevance to the syllabus of the examination paper concerned.
2. Giving or receiving assistance in answering the question papers to or from any other candidate/person in the examination hall or outside during the examination hours.
3. Talking to another candidate or any unauthorized person inside or outside the examination room during the examination hours without the permission of the invigilating staff.
4. Swallowing or attempting to swallow or destroying or attempting to destroy a note or paper or any other material.
5. Impersonating any candidate or getting impersonated by any person for taking the examination.

❖ **Punishment**

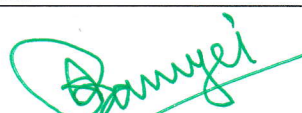
A candidate found using unfair means or involved in disorderly conduct or disturbing other candidates, at or in connection with an examination shall be referred to Unfair means Committee. The committee after consideration of the case as referred to it by valuer/invigilator can award punishment. The punishment awarded by this committee will be one or more of the following

1. Cancellation of the examination of the paper in respect of which he is found to have been guilty; and/or
2. Cancellation of the examination of the semester examination for which he was a candidate and/or debarring from examination for future semester(s).
3. Any other punishment deemed suitable by the committee.

❖ Norms of Punishment


The following norms for punishment are laid down.

Category	Nature of UFM adopted	Punishment
A	If the material is not relevant to the subject	No punishment be decided on the basis of Examiner's report showing irrelevancy of the material
B	The material is relevant to the subject but not used	Paper be cancelled, candidate be permitted to appear in suppl. examinations, if eligible for the award of Suppl.
C	The material is relevant to the subject and used	Cancellation of Examination be permitted to appear in the next full examination with all subject.
D	The material is relevant to the paper or subject, used or not used and the candidate showed indecent behavior OR The material is relevant to the subject of the paper and used and the student was again found using unfair means in the subsequent.	The cancellation of examinations and the examinee be debarred from appearing at the next full examination
E	The material is relevant to the subject of the paper, used and the candidate showed gross indiscipline such as abusing/threatening the persons connected with the conduct of University examinations, and/or found using unfair means in the two or more subsequent papers, found destroying evidence or not depositing the examination answer books.	The concerned examination be cancelled and the examinee be debarred from appearing at the succeeding two examinations.
F	If a candidate is found carrying a weapon capable of inflicting injury in the examination rooms. (Note: The principal in such a case should ask for seizure of the weapon and report the matter to the police)	The candidate's examination be cancelled and further debarred from appearing at subsequent three examinations.
G	If a report is received that an examinee has physically assaulted any person connected with the University Examinations.	The candidate's examination be cancelled and be further debarred from appearing at subsequent four examinations.
H	Cases not covered under the above clauses.	The Committee may take appropriate action in each case.


Principal
Govt. N.P.G Collage of Science,
Raipur (C.G.)

प्रतिलिपि-

1. समस्त विभागाध्यक्षों को छात्र/छात्राओं के मध्य प्रसारण हेतु सूचनार्थ।
2. समस्त केन्द्राध्यक्षों सेमेस्टर/वार्षिक परीक्षा को सूचनार्थ।
3. छात्र शाखा को सूचनार्थ।
4. श्री टिकेन्द्र साहू को वेबसाइट में अपलोड करने हेतु।
5. नोटिस बोर्ड में चस्पा करने हेतु।


Controller
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